**PRANITA GAUTAM**

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**Objective:**

To impart quality education to my students while creating a motivating classroom environment as well as growth and advancement in my teaching career.

**Positions Currently hold:**

* **Biology Teacher** – High School at Spring Branch ISD
* **Adjunct Professor** at North West Spring Branch Campus, Houston, TX

**Education:**

10th Aug.'1999 Indira Gandhi National Open University, M.B.A. (Human Resources)New Delhi, India

1st Aug.'1994 Awadh University, India B.Ed. (Science)

1st Aug.'1992 Awadh University, India M.Sc. (Botany)

1st Aug.'1990 Awadh University, India B.Sc. (Chemistry, Zoology, Botany)

**Teaching Experience: 10** years of teaching experience

**CERTIFICATION: I have Texas Standard Teaching Certificates in the following fields:**

* **Science (Grade 4-8)**
* **Life Science (Grade 8-12)**
* **Chemistry (Grade 8-12)**
* **Special Education (EC-12)**
* **Online Teaching Certificate from HCDE**

**Aug 2010- Till date:** Presently working as High School Biology Teacher at Spring Branch ISD & as **Adjunct Professor** at North West Spring Branch Campus, Houston, TX

**Aug 2007- May-2010:** Worked as Substitute teacher at Katy ISD at High Schools and Junior High Schools.

**Nov 2005- Mar-2007: Worked as Senior Teacher in the Westminster School, Dubai, U.A.E. - Cambridge (U.K.) Board**

**(Biology, Business Studies)**

* + - 1. To teach high school students directly through websites by using Smart Boards.
      2. Prepare students for the IGCSE and GCSE Board Examinations
      3. Organizing and coordinating various outdoor activities as per the requirement of the subject.
      4. Organizing various cultural events with the high school students
      5. Helping the Management of the school in the implementation of the Quality Assurance Programs for the betterment of teaching methods.
      6. Follow Special Differential Teaching Approaches in the class covering all the students with different learning levels

**July 2006-Sept 2006: Worked as High School Teacher at the Jenkins High School, Savanna GA**

1. Teach Biology to the High School students.
2. Provide tutorial as required.
3. Handled Lab work with other Co-teachers.
4. Participated in scheduling of Student Council and Year Book

**Dec 2003 –June 2005: Grammar School Dubai, UAE- Edexel (U.K.) Board (Biology, Business Studies)**

1. Prepare students for London Board "A" Level Edexel Exam
2. Carry extensive Project work
3. Co-ordinate between Students and Parents to keep them abreast of the students’ progress.
4. Conduct daily follow ups for the absentees from A level class and submit reports to the Supervisor.

**July 1998 – Dec. 2002: J.B. Academy, Faizabad, U.P., India- CBSE Board (Chemistry& Biology)**

1. Attended programs held by National Council for Educational Research and Training, New Delhi, India
2. Carried extensively the programs like "KAIZEN", "Six Sigma", Zero Garbage etc
3. Did projects on Science for National Science Congress in India.
4. Held Orientation programs for the new staff (making them conversant with the school teaching pattern) and old staff members in the beginning of the session every year.

**Professional Interests:**

1. Reading journals, books, magazines related to my subjects.
2. To be in touch with latest research & development in my subjects through websites
3. Preparing the power point presentations for different topics in the class to make teaching more interesting

**Awards and Distinctions:**

1. Carried a part time job as HR Executive in a Paper Industry during my teaching job in India.
2. Carried training programs for the staff members.
3. After doing MBA was working in India for the ISO:9000:2000 certification of the school as MR.
4. Was a part of the Team for the development of the exclusive TYRE Park for the children under the Guidance of Late Mr. Jimmy Jolly (world famous Educationist).